

# Hopeful Transitions Career Pathway Planning SAMPLE Action Plan Template



To ensure that each learner grade 6-12 is actively engaged in planning for their post-secondary life

Once the school has completed the staff pre-assessment of the eight New Brunswick Hopeful Transitions Benchmarks Assessment, the Transition Coach will analyze and share the data with the Core Leadership Team. The school will develop a goal(s) and corresponding action plan based on the results of the benchmark pre-assessment. The template below is intended to support collaboration in moving forward on specific innovations and actions to support measurable improvement on the targeted goal(s). It is suggested that this template be used for each targeted benchmark, goal, and associated indicator of progress. Schools should feel free to adapt the template to meet their unique context and needs.

BENCHMARK	TARGETED GOAL/ OUTCOME TO BE ACHIEVED	EVIDENCE OF PRACTICE/ INDICATORS	LEADS/ PERSONS RESPONSIBLE	ACTIONS	TIMELINES AND PROGRESS UPDATES	OTHER / NOTES
<i>Transition planning and Career Connected Learning is under-pinned by adequate professional learning for educators.</i>	<i>School staff will learn about and recognize the relevance for updates, and professional learning. Career Connected Learning for all learners for hopeful transition pathway planning.</i>	<i>Hopeful Transitions will be an agenda item on every staff meeting during the 2023-2024 year.</i>	<i>Transition Coach and/ or Core Team Member</i>	<i>Principal will work with Transition Coach to schedule and coordinate staff meeting agendas, updates and Professional Learning.</i>	<i>October - June staff meetings</i>	<i>Transition Coach will explore engaging activities for staff to participate in at staff meetings.</i>
		<i>Every staff member will attend a minimum of 1 experiential learning training and/or professional learning opportunity for Career Connected learning.</i>	<i>Transition Coach, District Experiential Coordinator, Core Leadership Team Member, and/or community service provider</i>	<i>Transition Coach will provide staff with an ongoing list of virtual and in-person professional learning opportunities.</i>	<i>To be prepared and distributed to staff in October 2023</i>	<i>Transition Coach will connect with EECD to explore local opportunities.</i>