

CAREER LIFE PLAN



PORTFOLIO CHECKLIST

A [Career Life Plan](#) is a comprehensive education, career and life plan that documents your unique learning needs, interests, aspirations, and accomplishments.

In order to graduate, each student will be expected to showcase evidence (preferably in a myBlueprint Portfolio) in the following areas:

THINKING ABOUT POTENTIAL CAREER PATHWAYS:

- Create a goal to show preparation for life beyond high school
- Develop an action plan to work towards a career pathway
- Create a financial plan that considers life beyond high school

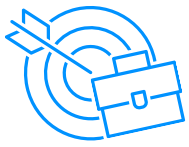
EXPLORING POTENTIAL CAREER PATHWAYS:

- Completion of the five assessments in myBlueprint include Learning Styles, Personality, Interest Survey, Knowledge, and Motivation
- Identify two or more career life pathways of interest
- Identify post-secondary pathways connected to a career life plan

EXPERIENCING POTENTIAL CAREER PATHWAYS:

- Develop resume writing skills
- Develop cover letter writing skills
- Engage in an interview opportunity
- Participate in authentic career connected experiential learning opportunity
- Engage in a student led conference of the completed career life plan





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THINKING

- Create and add 2 academic and 2 personal SMART goals related to your Career Life Plan to your portfolio.



Include the following reflection:

Explain how each of the goals relates to your career/life plan. What skills will these goals help you to develop?

- Review your High School Plan in myBlueprint and plan your grade 10, 11, and 12 courses. Add your completed High School Plan to your portfolio.



Include the following reflection:

Why have you made the choices you have? How do they relate to your career/life plan? Your interests, skills, abilities, passions?

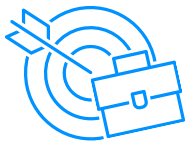
Check out the **Pathway Eligibility** box beside your High School Plan to see what pathways are available based on the high school courses you selected!

Pathway Eligibility	
Apprenticeship	159
College	4585
Community Living	View
University	3123
Workplace	133



Pro Tip: You can create multiple High School Plans by clicking **View Plans** in the top right corner. Copy a pre-existing plan or start from scratch!



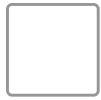


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EXPLORING

- Go to the Who Am I section of myBlueprint and complete the Interests Survey. Identify your values and add your results report to your portfolio.



Include the following reflection:

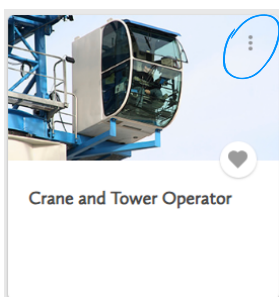
What did you learn about yourself? How may your interests and values impact your career/life plan? What do you notice about your preferred career clusters?

- Search the occupations listed in the Work section of myBlueprint and favourite a new profession of interest.
- Add your favourited occupation to your Career Life Plan portfolio.



Include the following reflection:

Explain how this profession relates to your interests, skills, and abilities. Have your career choices changed? What qualifications will you need to achieve this career pathway?



Click the 3 dots in the top right corner of an occupation card

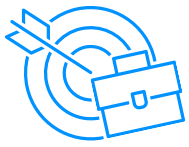


Select the compare option to see a side-by-side view of 2 or more occupations



Pro Tip: Use the **Compare** feature to review your favourite occupations and post-secondary programs within myBlueprint





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- Search the Post-Secondary section of myBlueprint and favourite a new pathway of interest (i.e., a college program, university program, apprenticeship, or direct to workplace pathway).
- Add your favoured post-secondary education and/or training option of interest to your portfolio.



Include the following reflection:

Are there any barriers that you or others might face to pursue this pathway? What supports are available to help people overcome potential barriers?



- Add a Journal Box to your portfolio and share a volunteer work opportunity of interest available to adolescents.



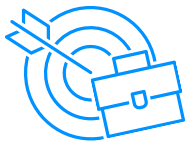
Include the following reflection:

Explain how volunteering can assist with career pathway decision-making.

You may be able to find volunteer opportunities near you through the Job Search feature in myBlueprint!

Pro Tip: Use **filters** to help narrow down your search results in the Occupation and Post-Secondary features of myBlueprint!





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EXPERIENCING

- Go to the Work section of myBlueprint and update your Resume. Include at least 5 skills & abilities, 2 areas of interest, and 2 extra-curricular activities. Add your Resume to your portfolio.



Include the following reflection:

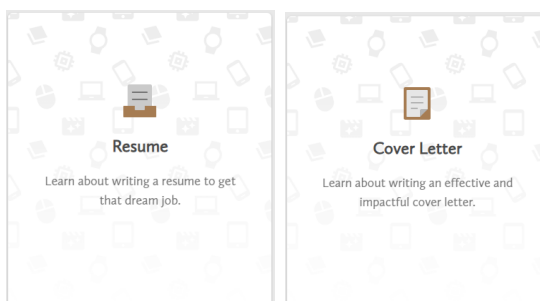
What did you learn from updating your resume? How are you maturing? What types of work may be soon available to you? How will you consider labour market information into this process?

- Go to the Work section of myBlueprint and create a Cover Letter. Add your Cover Letter to your portfolio.



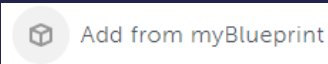
Include the following reflection:

What did you learn from creating a cover letter? How will this impact your career pathway planning?

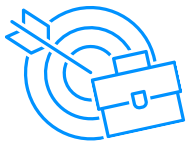


To help get started, review the [Resume and Cover Letter Guides](#) in the [Guides](#) section of myBlueprint!



Pro Tip: When adding a new box to a portfolio, use the  button to easily add your work from the various features of myBlueprint





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- Add a Journal Box to your portfolio and share details about a career-connected learning / real-world opportunity you have had or would like to have. (Volunteering, workplace visit, virtual field trip, Take Our Kids to Work Day, etc.,)



Include the following reflection:

How does / would this experience impact your choices moving forward? What have you learned about yourself?



Check out the **Important Skills** section in myBlueprint Occupation overviews. This is a great place to see what skills you may need to develop for various professions of interest!



Important Skills

- **Detail oriented.** Bakers must closely monitor their products in the oven to keep from burning the goods. They should also have an eye for detail because many pastries and cakes require intricate decorations.
- **Math skills.** Bakers must possess basic math skills, especially knowledge of fractions, in order to precisely mix recipes, weigh ingredients, or adjust the mixes.

Pro Tip: When adding new boxes to your Portfolio, use the **Add Media** option to include reflections in audio or video format!

