Initial email template to recruit volunteers

Good morning,

I hope this message finds you well.  My name is \_\_\_\_\_\_\_\_\_\_\_\_\_and I am a (teacher/school counselor/administrator) at (school name). I’m reaching out to share an exciting opportunity for collaboration. I am helping organize a school-wide **Career Day** on **(date)** here at the school, and I would love your support in making it a success.

The goal of our Career Day is to inspire and educate students by introducing them to a variety of professions. I am looking at inviting local businesses and professionals to engage with students by:

* Sharing insights about their career paths.
* Discussing the skills necessary for their jobs.
* Explaining how they use subjects like Math, English, Science, etc. in their daily work.

Your partnership would mean so much to our students as they explore potential career paths and develop a vision for their future. Please let me know if you’d like additional details or if there’s a convenient time to discuss this further.

Thank you for considering this opportunity to make a positive impact on our students. I look forward to hearing from you!